

## Communities Select Committee (Chairman – Cllr Yolanda Knight)

### Work Programme 2016/17

Item	Report Deadline/Priority	Progress/Comments	Programme of Meetings
<b>Standard (Periodic) Items</b>			<del>27th June 2016</del> 6th Sept 2016 8th Nov 2016 17th Jan 2017 14th March 2017
(1) Performance against Housing Service Standards and Review <i>(Recommendations to Housing Portfolio Holder)</i>	June 2016 (Medium)	<i>(Housing Portfolio)</i>  <b>Completed</b> - June 2016 meeting	
(2) 6-Month Progress Report on Housing Strategy Action Plan 2016	June 2016 (Medium)	<i>(Housing Portfolio)</i>  <b>Completed</b> - June 2016 meeting	
(3) Communities Key Performance Indicators (KPIs) – 2015/16 Out-Turn	June 2016 (Low)	<i>(Housing Portfolio)</i>  <b>Completed</b> - June 2016 meeting	
(4) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – 2015/15 Out-Turn	June 2016 (Low)	<i>(All Portfolios)</i>  <b>Completed</b> - June 2016 meeting	
(5) Summary of key housing provisions of the Housing and Planning Act 2016	June 2016 (Low)	<i>(Housing Portfolio)</i>  <b>Completed</b> - June 2016 meeting	
(6) Annual Diversity Report of Housing Applicants and Lettings	September 2016 (Low)	<i>(Housing Portfolio)</i>  <b>Scheduled for September Meeting</b>	

(7) Annual Report on the HomeOptions Choice Based Lettings Scheme	September 2016 (Low)	<i>(Housing Portfolio)</i> <b>Scheduled for September Meeting</b>
(8) Communities Key Performance Indicators (KPIs) – Quarter 1	September 2016 (Low)	<i>(Housing Portfolio)</i> <b>Scheduled for September Meeting</b>
(9) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – Quarter 1	September 2016 (Low)	<i>(All Portfolios)</i> <b>Scheduled for September Meeting</b>
(10) Annual feedback on the success of the Crucial Crew initiative and proposals for future delivery	September 2016 (Low)	<i>(Safer Greener Transport Portfolio)</i> <b>Scheduled for September Meeting</b>
(11) Annual Report of the Community Safety Partnership	November 2016 (Medium)	<i>(Safer Greener Transport Portfolio)</i>
(12) Annual feedback on the success of the Summer Holiday Activity Programme and learning points for the future	November 2016 (Low)	<i>(Leisure and Community Service Portfolio)</i>
(13) Six-monthly Progress Report on Housing Business Plan Action Plan 2016/17	November 2016 (Medium)	<i>(Housing Portfolio)</i>
(14) Six-Month Review of the HRA Financial Plan 2016/17	November 2016 (High)	<i>(Housing Portfolio)</i>
(15) Communities Key Performance Indicators (KPIs) – Quarter 2	November 2016 (Low)	<i>(Housing Portfolio)</i>

(16) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – Quarter 2	November 2016 (Low)	<i>(All Portfolios)</i>
(17) Annual feedback on the success of the Reality Roadshow initiative and learning points for the future	January 2017 (Low)	<i>(Leisure and Community Service Portfolio)</i>
(18) Housing Strategy Key Action Plan 2016 – 12 Month Progress Report	January 2017 (Medium)	<i>(Housing Portfolio)</i>
(19) Housing Strategy Key Action Plan 2017 <i>(Recommendations to Housing Portfolio Holder)</i>	January 2017 (Medium)	<i>(Housing Portfolio)</i>
(20) Briefing on the proposed Council rent increase for 2017/18	January 2017 (Low)	<i>(Housing Portfolio)</i>
(21) Housing service improvements and service enhancements – 2017/18 <i>(Recommendations to Cabinet)</i>	January 2017 (High)	<i>(Housing Portfolio)</i>
(22) Communities Key Performance Indicators (KPIs) – Quarter 3	March 2017 (Low)	<i>(Housing Portfolio)</i>
(23) Communities Key Performance Indicators (KPIs) – Targets for 2017/18	March 2017 (High)	<i>(Housing Portfolio)</i>
(24) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – Quarter 3	March 2017 (Low)	<i>(All Portfolios)</i>

(25) 12-monthly Progress Report on Housing Business Plan Action Plan 2016/17	March 2017 (Medium)	<i>(Housing Portfolio)</i>
(26) HRA Business Plan 2017/18	March 2017 (High)	<i>(Housing Portfolio)</i>
(27) Annual Report from representatives of the Youth Council on completed and proposed activities	March 2017 (High)	<i>(Leisure and Community Service Portfolio)</i>
<b>Special (Planned) Items</b>		
(28) Presentation on Disabled Facilities Grants and current demand and expenditure	September 2016 (Medium)	<i>(Housing Portfolio)</i> <b>Scheduled for September Meeting</b>
(29) Approach to promotion and marketing of support and financial incentives for under-occupying tenants wanting to transfer	September 2016 (Medium)	<i>(Housing Portfolio)</i> <b>Scheduled for September Meeting</b>
(30) Attendance by Essex Police District Commander at next meeting - Discussion on issues to raise	September 2016 (Medium)	<i>(Safer Greener Transport Portfolio)</i> <b>Scheduled for September Meeting</b>
(31) Presentation by Epping Forest CAB on its use of EFDC funding for their two Debt Advisors	November 2016 (High)	<i>(Housing Portfolio)</i>

(32) Consultation on the Council's HRA Financial Options Review – prior to consideration by the Finance and Performance Management Cabinet Committee <i>(Recommendations to the Finance and Performance Management Cabinet Committee)</i>	November 2016 (High)	<i>(Housing Portfolio)</i>	
(33) Review of the Council's Careline Service <i>(Recommendations to Cabinet)</i>	November 2016 (High)	<i>(Housing Portfolio)</i>	
(34) Presentation from Essex Police's District Commander on current policing and crime issues in the District	November 2016 (Medium)	<i>(Safer Greener Transport Portfolio)</i>	
(35) Review of CCTV Action Plan	January 2017 (Medium)	<i>(Safer Greener Transport Portfolio)</i>	
(36) Review of the future use of sheltered/grouped housing scheme sites <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i>	January 2017 (High)	<i>(Housing Portfolio)</i>	
(37) Housing Strategy 2017 – 2021 <i>(Recommendations to the Cabinet and Full Council)</i>	March 2017 (High)	<i>(Housing Portfolio)</i>	
<b>Items added to Work Programme during the year</b>			

## Planned Items for Future Years

Review of the success of the pilot scheme to extend the opening hours of the Limes Centre, following 12 months' operation	July 2017 (Medium)	<i>(Leisure and Community Service and Safer Greener Transport Portfolios)</i>	
12-month review of homelessness loans and tenancy deposits funded by "Invest to Save"	July 2017 (Medium)	<i>(Housing Portfolio)</i>	
Review of the approach to the Scheme Management Service to sheltered housing and properties designated for older people <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i>	July 2017 (High)	<i>(Housing Portfolio)</i>	
Review of Housing Allocations Scheme and Tenancy Policy after 2 years operation (with any changes effective from April 2018) <i>(Recommendations to the Cabinet)</i>	October 2017 (High)	<i>(Housing Portfolio)</i>	
Review of Housing Service Strategy on Home Ownership and Leaseholder Services	January 2018 (Low)	<i>(Housing Portfolio)</i>	
Review of Housing Service Strategy on Anti-Social Behaviour and Harassment	March 2018 (Low)	<i>(Housing Portfolio)</i>	
Review of Housing Service Strategy on Tenant Participation	March 2019 (Low)	<i>(Housing Portfolio)</i>	

Review of Housing Service Strategy on Rent Arrears and Administration	November 2019 (Low)	<i>(Housing Portfolio)</i>	
Review of Housing Service Strategy on Older People's Housing	September 2020 (Low)	<i>(Housing Portfolio)</i>	
Review of Housing Service Strategy on Housing and Neighbourhood Management	September 2020 (Low)	<i>(Housing Portfolio)</i>	
Review of Housing Service Strategy on Empty Properties in the Private Sector	March 2021 (Low)	<i>(Housing Portfolio)</i>	